

# OS AP01

## Appointment of director of an overseas company



Companies House

**What this form is for**  
You may use this form to appoint  
an individual as a director of an  
overseas company.

**What this form is NOT for**  
You cannot use the form to  
appoint a corporate director of an  
overseas company. To do this, please  
use OS AP02 'Appointment of  
corporate director of an overseas company'.

FRIDAY



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\*AC972558\*

04/08/2023

#64

COMPANIES HOUSE

### 1 Overseas company details

Company number

Company name in full  
or alternative name as  
registered in the UK

→ **Filling in this form**

Please complete in typescript or in  
bold black capitals.

All fields are mandatory unless  
specified or indicated by \*

### 2 Date of director's appointment

Date of appointment

### 3 New director's details

Title\*

Full forename(s)

Surname

Former name(s) ①

Country/State of  
residence ②

Nationality

Month/year of birth ③

Business occupation  
(if any) ④

① **Former name(s)**

Please provide any previous names  
(including maiden or married names)  
which have been used for business  
purposes in the last 20 years.

Continue in Section 8 if required.

② **Country/State of residence**

This is in respect of your usual  
residential address as stated in  
Section 4a.

③ **Month and year of birth**

Please provide month and year only.  
Provide full date of birth in  
section 3a.

④ **Business occupation**

If you have a business occupation,  
please enter here. If you do not,  
please leave blank.

### 4 New director's service address ⑤

Please complete your service address below. You must also complete your usual  
residential address in Section 4a.

Building name/number

Street

Post town

County/Region

Postcode

Country

⑤ **Service address**

This is the address that will appear  
on the public record. This does not  
have to be your usual residential  
address.

If you provide your residential  
address here it will appear on the  
public record.

# OS AP01

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### 5 Director's authority

Please enter the extent of your authority as director. Please tick one box.

Extent of authority

- Limited ❶  
 Unlimited

Description of limited authority, if applicable

By way of Articles of Association (extract attached)

Are you authorised to act alone or jointly? Please tick one box.

- Alone  
 Jointly ❷

If applicable, name(s) of person(s) with whom you are acting jointly

Christopher Michael Semones

Andrew Joseph Roberts

❶ If you have indicated that the extent of your authority is limited, please provide a brief description of the limited authority in the box below.

❷ If you have indicated that you are not authorised to act alone but only jointly, please enter the name(s) of the person(s) with whom you are authorised to act below.

### 6 UK establishments

A return must be delivered in respect of any alteration to the company particulars by each UK establishment. If, however, a company has more than one UK establishment, it may deliver only one form in respect of all those UK establishments, provided it completes the table below.

UK establishment name

Registration number

CIRSIUM PROPCO LIMITED

B	R	0	2	3	9	2	6

### 7 Signature

Signature

Signature

X A.V.  X

This form may be signed and authorised by:  
~~Director~~, Secretary, ~~Permanent representative~~.

### 8 Additional former name(s) (continued from Section 3)

Former name(s) ❸


❸ Additional former names  
Use this space to enter any additional names.

as they think fit.

- (b) Unless the directors specify otherwise, any delegation under paragraph (a) will be taken to authorise further delegation of the directors' powers by any person to whom they are delegated.
- (c) The directors may revoke any delegation in whole or part, or alter its terms and conditions.

## **2.4 Committees**

- (a) Committees may be composed of any persons the directors decide.
- (b) Committees to which the directors delegate any of their powers must follow procedures which are based as far as possible on the provisions of the articles which govern the taking of decisions by directors (whether at a directors' meeting or by way of a directors' written resolution).
- (c) The directors may make rules of procedure for any committee that prevail over rules derived from the articles if they are not consistent with them.

## **3. DECISION-MAKING BY DIRECTORS**

### **3.1 Sole director**

If the company only has one director, the director may take decisions without regard to any of the provisions of the articles relating to directors' decision making.

### **3.2 Directors to take decisions collectively**

Any decision of the directors must be a majority decision taken:

- (a) at a directors' meeting; or
- (b) in the form of a directors' written resolution.

### **3.3 Calling a directors' meeting**

- (a) Any director may call a directors' meeting by giving notice of the meeting to the directors or by authorising the secretary to give that notice.
- (b) At least 24 hours' notice of each directors' meeting must be given to each director, or any lesser notice as all the directors may agree either generally or in respect of any specific meeting.
- (c) Notice of a directors' meeting must be given to each director, but need not be in writing. If notice of a directors' meeting is given to a director orally, that notice will be treated as having been given in person.
- (d) A director may waive the director's entitlement to notice of any directors' meeting before or after the meeting. Where notice is waived, the validity of the meeting, and any business conducted at it, will not be called into question on the grounds that notice, or sufficient notice, was not given to that director.
- (e) If a director participates in a directors' meeting, the director is taken to have consented to the meeting being held at short notice or to have waived notice of the meeting.

# OS AP01

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### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name LC

Company name Mourant Governance Services (UK)

Limited

Address 4th Floor, 52-54 Gracechurch Street

Post town London

County/Region

Postcode EC3V 0EH

Country United Kingdom

DX

Telephone 0207 796 7646



### Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- The company name and number as registered in the UK match the information held on the public Register.
- You have completed the date of appointment.
- You have included all former names used for business purposes over the last 20 years.
- You have completed the nationality box in Section 3.
- You have provided a correct date of birth.
- You have provided a business occupation if there is one.
- You have provided both the service address and the usual residential address.
- Addresses must be a physical location. They cannot be a PO Box number (unless part of a full service address), DX or LP (Legal Post in Scotland) number.
- You have enclosed a relevant higher protection application if applying for this at the same time as completing this form.
- You have entered the extent of the director's authority in Section 6.
- You have completed Section 6, if applicable.
- You have signed the form.



### Important information

Please note that all information on this form will appear on the public record, apart from information relating to usual residential addresses and day of birth.



### Where to send

You may return this form to any Companies House address:

#### England and Wales:

The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ. DX 33050 Cardiff.

#### Scotland:

The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF. DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post).

#### Northern Ireland:

The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG. DX 481 N.R. Belfast 1.

#### Higher protection

If you are applying for, or have been granted, higher protection, please post this whole form to the different postal address below:

The Registrar of Companies, PO Box 4082, Cardiff, CF14 3WE.



### Further information

For further information, please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)